



Grant Application

Do you have questions?
Please email flyingirishrunningclub@gmail.com

Application due date: November 12, 2016

“Flying Irish Keep On Running” Grant 2016

1. DEADLINE for Grant Applications (Application) is November 12, 2016. **(NO EXCEPTIONS)**
2. If any question does not apply to you in this Application please put N/A in the space.
3. Type or print legibly. Illegible Applications will not be considered. The Application can be filled out directly by using Adobe Acrobat.
4. If you have any questions about the Application, please contact the Flying Irish Running Club Board of Directors at flyingirishrunningclub@gmail.com
5. **You may submit the Application in person to the Board Secretary OR mail the completed Application to:**

Flying Irish Running Club
Att: Grant Application
PO BOX 10288
Spokane, WA 99209

PURPOSE

The Flying Irish Running Club (Club) was established in 2006 to promote an active lifestyle through running in a social setting and strives to positively promote the sport of running. The Club is committed to provide fellowship, training, camaraderie, encouragement, guidance and to help people enjoy running in a social setting. The Club has been organized as a Nonprofit Corporation under Washington State Law. Membership into the Club is open to the public and no membership fees are collected. The mission of the Grant is to provide financial assistance for the payment of registration fees and travel costs to individual active members of the Club to pursue the completion of an endurance race(s) or event(s) that they may not ordinarily participate in. By awarding this Grant, the Club is performing a charitable good and furthering its mission by encouraging Applicants to pursue an active lifestyle through running and also provide for encouragement, fellowship, and camaraderie with members of the Flying Irish Running Club.

MISSION OF THE FLYING IRISH RUNNING CLUB

The Flying Irish Running Club (Club) is dedicated to the furthering of an active lifestyle through running in a social setting and strives to positively promote the sport of running. The Club is committed to

provide fellowship, training, camaraderie, encouragement, guidance and to help people enjoy running in a social setting.

GRANT AWARDS

The Club awards Grants on the basis of a comprehensive process. Areas that are reviewed by the Grant Selection Committee (Selection Committee) include, but are not limited to the following: Club involvement, Personal Statement, past running experience or running goals working towards.

The Club pays Grant funds directly to the recipient strictly for the use of endurance race/event registration fees identified in Question 5 of this Application and any travel expense listed in Question 6 of that Application that are limited to transportation or lodging for the Applicant to attend the races/events identified in Question 5.

The Club Grants are awarded without regard to race, color, ethnicity, gender or sexual orientation. Grants may be awarded each year and are based upon the availability of funds. More than one Grant may be given per year and the amount and the number of Grants that will be awarded will be determined by the Club Board of Directors (Board) on an annual basis. No member of the Board or their family members may receive the Grant.

- **2016 Total Amount to Be Awarded: Up to \$400 for all awards combined**

CRITERIA

- Applicant must be a Citizen or Permanent Legal Resident of the United States.
- Applicant must be an active member of the Club.

TIMELINE

- Applications are due **November 12, 2016**. Application received after this date will not be considered.
- Grant Recipients are notified at the Club's Annual Members' Meeting which occurs on the first Thursday in December of the year the Applicant applies for.

APPLICATION PROCESS

GRANT APPLICANTS MUST PROVIDE

- Completed application form.
- Correct mailing address where their Grant check is to be received if the Applicant is unable to receive the award in person.

GRANT SELECTION COMMITTEE

The Secretary on the Club's Board of Directors (Secretary) receives and verifies the eligibility of the Application for further review. The remainder of the Board serves as the Selection Committee.

SELECTION OF GRANT

Upon receipt of the Application, the Secretary will review the Application for completeness and legibility. The Applicant's membership standing will also be verified using the Club's membership roster. Applications that pass this review will then be submitted to the Selection Committee. The Secretary prior to the review by the Selection Committee will remove personal identification information from the Application. The Selection Committee will judge only questions 7-9 of the Application. Each of the Application questions 7-9 will be evaluated separately by the Selection Committee and will be rated against the other applicant responses.

Responses to questions 7-9 of the Application will be evaluated based on the following criteria:

- Depth to which the response addressed the respective question
- How the response fulfills the Mission of the Club
- How the response fulfills the Purpose of the Grant

Each person on the Selection Committee will review the applicable questions independently of other members of the Selection Committee. Upon completion, individuals on the Selection Committee will submit their evaluations to the Secretary who will then compile the points for each Application. The Applications will then be ranked in order of highest to lowest evaluations points. In the event of a tie, the Applicant with the most Club runs will be deemed the Grant recipient. If there is a tie for the number of Club runs the tied Applicants will split the Grant.

ADDITIONAL CRITERIA FOR GRANT RECIPIENTS

- If Applicant is awarded a Grant the following MUST BE adhered to or recipient MUST REFUND the Club the Grant in full:
 - A receipt of race registration(s) MUST be provided to the Club Board prior to the date of the race(s) Applicant provided on the Application.
 - A receipt of all travel expenses that the Grant will be applied towards as identified in Question 6 of the Application MUST be provided to the Club Board with the verification of race/event completion within two weeks of the date of the race/event occurring. Only transportation and lodging expenses identified in Question 6 of Application are allowed.
 - Wearing of the Club's logo prior and during the race/event (e.g. race, packet-pickup) so that it can be seen prominently by other racers/participants
 - Verification of race/event(s) completion within two weeks of the date of the event. A DNF (Did Not Finish) is acceptable completion.
 - If the recipient does not start/participate in the race/event(s) or if the race/event(s) is cancelled the Grant recipient MUST notify the Club Board within two weeks of the change. If the race/event plus any travel costs that the Grant was applied to provide a full or partial refund, the refund MUST be repaid to the Club however; at the time of the notification the Grant recipient may identify another race/event for which the Grant may be used. If the recipient does not

notify the Board within the two weeks or does not identify another race/event for which the funds will be used a full refund of the Grant MUST be given.

- Grant recipient MUST provide the Club Board a brief recap of their experiences training and participating in the race/event and how the Grant benefited them within 30 days of the completion of the race/event(s).
- All race/event(s) that the Grant will be applied towards MUST occur by December 31st of the year after which the Grant was awarded.
- If the Grant is not fully spent for any reason by December 31st of the year after which the Grant was awarded a refund of any unspent monies MUST be given to the Club Board by January 31st of the year after which the December 31st deadline is imposed.

NOTICE: If the Grant recipient does not abide by all of the above criteria required of accepting a Grant the recipient shall be prohibited from partaking in all Club activities for a period of 1 year, may not apply for a Club Grant in the future and agrees to allowing the Club to collect at a minimum of three times the Grant awarded in addition to any legal fees incurred by the Club through any legal means including garnishing future wages.

You may submit the Application in person to the Board Secretary OR mail the completed Application to:

**Flying Irish Running Club
Att: Grant Application
PO BOX 10288
Spokane, WA 99209**

Please list the following information on a separate sheet if needed.

7	<p>Previous Running Experience: Please provide a brief description of your previous running experience including what running means to you and what running goals you are working towards.</p>
8	<p>Flying Irish Running Club Activity: Please describe your involvement with the Flying Irish Running Club and how participating in the Club has personally benefited you. In addition, please describe any ways you have volunteered in the organization of the Club.</p>
9	<p>Personal Statement: Please describe why you wish to receive this Grant and how participating in the races/events listed in Question 5 will benefit you personally.</p>

STATEMENT OF ACCURACY AND AGREEMENT OF CONDITIONS

I hereby affirm that all the above stated information provided by me to the Flying Irish Running Club's (Club) Board of Directors is true, correct and without forgery. I also consent that my picture may be taken and my race/event(s) reports be used for any purpose deemed necessary to promote the Club's Grant without compensation.

I hereby understand that if chosen as a Grant recipient, according to Club's Grant policy provided as a part of the Application, I MUST follow the following criteria:

- If I am awarded a Grant I agree that the following MUST BE adhered to or I MUST REFUND the Club the Grant in full:
 - A receipt of race registration(s) MUST be provided to the Club Board prior to the date of the race(s) I provided on the Application.
 - A receipt of all travel expenses that the Grant will be applied towards as identified in Question 6 of the Application MUST be provided to the Club Board with the verification of race/event completion within two weeks of the date of the race/event occurring. Only transportation and lodging expenses identified in Question 6 of Application are allowed.
 - Wearing of the Club's logo prior and during the race/event (e.g. race, packet-pickup) so that it can be seen prominently by other racers/participants
 - Verification of race/event(s) completion within two weeks of the date of the event. A DNF (Did Not Finish) is acceptable completion.
 - If I do not start/participate in the race/event(s) or if the race/event(s) is cancelled I MUST notify the Club Board within two weeks of the change. If the *race/event plus any travel costs that the Grant was applied to provides* a full or partial refund, the refund MUST be repaid to the Club however; at the time of the notification I may identify another race/event for which the Grant may be used. If I do not notify the Board within the two weeks or do not identify another race/event for which the funds will be used a full refund of the Grant MUST be given.
- I MUST provide the Club Board a brief recap of my experiences training and participating in the race/event and how the Grant benefited me within 30 days of the completion of the race/event(s).
- All race/event(s) that the Grant will be applied towards MUST occur by December 31st of the year after which the Grant was awarded.
- If the Grant is not fully spent for any reason by December 31st of the year after which the Grant was awarded a refund of any unspent monies MUST be given to the Club Board by January 31st of the year after which the December 31st deadline is imposed.

If I am chosen as the Grant recipient and I do not abide by all of the above criteria required of accepting a Grant I understand and agree to the following: I shall be prohibited from partaking in all Club activities for a period of 1 year, I may not apply for a Club Grant in the future and I agree to allowing the Club to collect at a minimum of three times the Grant awarded in addition to any legal fees incurred by the Club through any legal means including garnishing my future wages.

Having read this Grant Application and knowing these facts and in consideration of your accepting my Grant Application, I, for myself and anyone entitled to act on my behalf, waive and release the Flying Irish Running Club, its officers, directors, agents, volunteers and employees, all states, cities, countries or other governmental bodies or locations in which the races/events or segments of events I have identified in this Application or may identify in the future are held, all sponsors, their representatives and successors, from all claims or liabilities of any kind arising out of my participation and my travel to and from races/events that I have identified in this Application or may identify in the future and its activities even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver.

Name of Grant Applicant:

Name of Parent/Guardian if Applicant Under 18:

Signature of Applicant:

Signature of Parent/Guardian:

Date:

Date: